



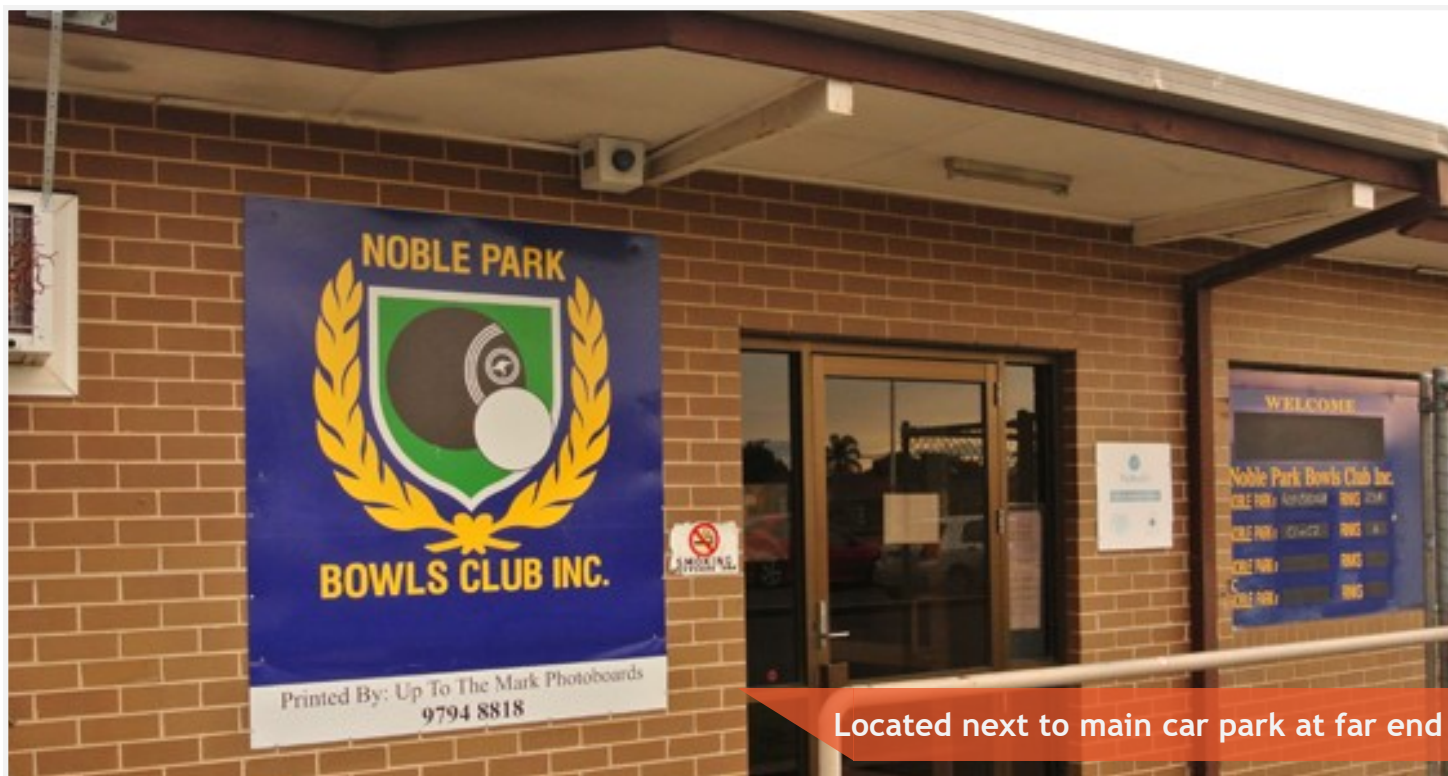
FREE WHEELING

July 2017



Official Newsletter of the
Victorian Four Wheel
Drive Club Inc

Registration No
A0002184F



Located next to main car park at far end

VFWDC General Meeting Venue

The club meets on the first WEDNESDAY of each month at 8:00pm. With the following exceptions; No meeting in January. November meeting is at a selected location, watch the calendar.

Bowling Club Rooms

Noble Park Noble Football Club
46-56 Moodemere Street
Noble Park



Members and guests are welcome to dine at the bistro before attending the meeting from 6:30pm.



Aberfeldy Track

In association with [Westland Gippsland Relic, Mining and Heritage Protection Inc](#) , the club maintains a section of the Aberfeldy Track with working bees throughout the year. View the club

COMMITTEE OF MANAGEMENT

2016-2017

President	Ben Whitworth	president@vfwdc.com
Vice President	Ken Beard	vicepres@vfwdc.com
Secretary	Bruce Cremonesi	secretary@vfwdc.com
Treasurer	Tony Barbera	treasurer@vfwdc.com

General Committee

Trip Co-Ordinator	Stuart Bowker	trips@vfwdc.com
Magazine Editor	Ly Ho	editor@vfwdc.com
Association Delegate	David Bruinsma	delegate@vfwdc.com
General Committee	Shane Dodman	
General Committee	(position vacant)	

Support Positions to Committee

Web manager	Ben Whitworth	web@vfwdc.com
Training officer	Phillip Griffith	
Training officer	Ashley Martin	
Merchandise	Carolyn Bruinsma	merchandise@vfwdc.com

Club Details

Registered Name	Victorian Four Wheel Drive Club
Registration No	A002184F
Correspondence	PO Box 778 Dandenong VIC 3174
Email	secretary@vfwdc.com
Website	www.vfwdc.com
The Victorian Four Wheel Drive Club is an affiliated club of Four Wheel Drive Victoria - www.fwdvictoria.org.au	

CLUB MERCHANDISE FOR SALE

Club Polo Shirts	\$28.00	Club Hoodie	\$54.00
Club Polar Fleece Full Zip Jacket	\$48.00	Club Sleeveless Reversible Vest	\$54.00
Club Caps	\$15.00	Club Bucket Hat	\$16.00
Club Wide Brim Hat	\$18.00	Club Beanie	\$12.00
Club Drivers Jacket (Coat)	\$80.00	VFWDC Windscreen stickers	
		Small	\$6.00
		Large	\$8.00

We encourage all members to purchase a Club Polo shirt.

Email your order to merchandise@vfwdc.com. Please ensure you advise size required.



Hi all,

Welcome to the VFWDC Free Wheeling magazine.

We have a couple of annual events in July that all members should try and be a part of.

First up in July is Christmas is July. We are being hosted by St. Anne's winery again this year after great success over the last two years. The team at St. Anne's look after our members at the cellar door and put on a lunch on the Saturday. If you arrive in time you can bring your own lunch or pay for the lunch put on by the winery. The winery opens up one of their fields and allows us to camp and build a camp fire.

The Saturday arvo is spent around the fire catching up and the club committee will be putting on a BBQ dinner which is always a hit. Those who do wish to camp overnight will be treated to a breakfast put on by the committee on Sunday morning.

Please do remember to put your name down on the trip form at the next meeting so we can get an idea of numbers for catering, if you can't

make the meeting to put your name down please shot an email off to the committee. A big thanks to David and Carolyn Bruinsma for putting this event together.

Also in July we have the annual snow trips. All of the members who booked in for the trip will have a great time. Unfortunately the trips this year are full but for any members who missed out there is always next year.

For those going along, please remember to come prepared, conditions can change quickly on the mountain so make sure you have all of your recovery gear, food and water for MORE than the day and warm clothes and a change for everyone who is coming along. Also, please take a few minutes to check that all of your gear is in good working order, test your winch!

Note that before attending either of these trips your club membership for 2017-18 MUST be paid up. We will be checking in the days leading up to the trips and those not paid up will be turned away. Thanks to our trip leaders this year, Sam and Bruce.

Lastly, over the last month there have been two 4wd recovery accidents around the country. One of those accidents resulted in death! Both

of these accidents involved snatch recoveries. Snatch recoveries can be very dangerous so here are a couple of pointers. Take your time, there is no hurry. Before snatching you should assess the situation and decide the best methods of recovery to try.

You may be able to safely get yourself out of the situation by simply letting some more air out of your tyres and by doing some digging and if that doesn't work, let some more air out of your tyres and clear some more with the shovel, try some track building or use some traction aids, e.g. Maxtrax or TRED. Next option for me would be winch before snatch. Winching is also dangerous but winching is a slow process and doesn't involve the shock loads that snatching does. Of course if all else fails or the situation calls for it then snatching is an option.

NEVER, EVER use a towball as a recovery point! Remember to use a recovery blanket or dampener over the snatch strap, this also applies to your winch cable or rope while winching. And consider replacing your steel shackles with rope shackles, this is true for winching too. Start slowly! You do not need to be successful on the first pull, safety first. If you are unsure please talk to one of our club instructors or our experienced members.

I hope to see all our members at the next general meeting and out on the tracks.

Ben Whitworth
President



LAST BARREL

Last Barrel Wines

492 YARRAGON SOUTH ROAD

YARRAGON SOUTH

VIC 3823 AUSTRALIA

Web: www.lastbarrelwines.com.au

(M): +61 (0)408 093 529

Export and domestic sales.

Tastings by appointment only.

CLUB CALENDAR AT A GLANCE

July				
5th	Wed	General Meeting		
8th to 9th	Sat to Sun	Christmas in July at St. Annes Winery	David	0417 747 860
14th to 16th	Fri to Sun	Mt. Skene Snow Trip	Bruce Sam	0400 425 296 0414 503 874
18th	Tue	Committee Meeting		
August				
2nd	Wed	Annual General Meeting		
15th	Tue	Committee Meeting		
26th to 27th	Sat to Sun	Cobaw State Forest	Steve Pitcher	0421 205 529
September				
6th	Wed	General Meeting		
19th	Tue	Committee Meeting		
October				
4th	Wed	General Meeting		
17th	Tue	Committee Meeting		
November				
1st	Wed	Aussie Disposals Dandenong South—Special Meeting		
3rd to 7th	Fri to Tues	Beachport / Robe	David	0417 747 860

IMPORTANT

If you wish to join us for dinner before the General Meeting, please book a spot at [Club Noble](#). Phone 9546 0653 and ask to join “Sally’s table” from the club. You must book **BEFORE** the Monday on the week of the meeting to avoid disappointment!

MINUTES OF GENERAL MEETING

May 2017

Meeting started 8pm

Attendees - as per book

Apologies - as per book

Minutes from May Meeting

Read and Accept

Accepted: David B

Second: Mick

Correspondence from mins

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Incoming Correspondence

- Emails from prospective members
- Bank Statement
- Letter from Ottoson Robe Holiday Rentals.

Outgoing Correspondence

Emails to prospective members

Treasurers Report

As per attachment in next magazine as treasurer was away on holidays in Flinders.

Accept - Stuart

Seconded - Emily

4wd Vic

Nil

General bizzo.

Ben

- Discussed next month's visitor Eddi from Allsat and what items we hope he will bring.
- Mentioned the magazine and advertising - anything you have send it to Ly (editor@vfwdc.com)
- This months stuff
- Ben mentioned that there will be another driver training weekend later in the year

- Stuart and Maree heading to the Kimberley and Bungles.
- Melbourne Leisure fest 7th 8th Oct - all stands are full, so should still be nothing to see.
- Displayed the new membership cards that we are running with
- Show of hands for visitors - ni
- Show of hands for new member for packs - nil
- Phil handed out the proficiency certificates - Andrew White - Rob McLaren - Wil Hammond - Brett Nuske - Callum Brown
- Phil discussed driver training and random date for it later in the year.

4wd Vic Report

Nil.

Upcoming Club Trips (Trip forms down the back of the meeting on the bench)

Portland Buggy Club - Trip June Long Weekend - Bruce

- Weekend camping at Portland Buggy Club
- Opportunity to do some sand driving and learn new techniques
- Must be self sufficient and have FULL recovery gear
- Sand Flag is a must - a Wog pole with a pair of undies on it will do.
- Bring WARM clothes it can be blustery
- Camera for fotos!!

Xmas in July - 8th and 9th July - St Annes Winery - Dave

- Dave talked about St Anne's winery
- Will have kids movies on and food and drink
- The feed will be Paella (fancy name for rice)
- Lots of booze samples and bottles.
- We will be following the very very soft fire rules.

- We can be there from Friday but you make your own arrangements.
 - Caravans, swags, tents, etc.
- Meeting Closed**
10pm

Snow trip - August 14th - 16th

- Discussion on the Snow trip
- Sam running top group
- Full and staying in a couple of huts
- Bruce running lower group
- Bruce discussed the requirements for the trip regarding permits, and safety
- Skipworth reserve
- Soft people staying in houses should make for awesome socializing.

Coffee break

Past Club Trips

Aberfeldy working bee

- Camping at Fiddlers Green
- We cut some grass.

Avoca - 19-20th to Avoca Ashley Martin

- Called off due to real bad weather.

Marysville - Brett

- Short notice trip around Marysville.
- Had fun.

Marysville to Aberfeldy- 27th May - Stuart

- Met at Marys to Stockmans to Cornhill track to Mt Matlock
- Came across dudes on bikes that were having problems on the hills
- Had fun

Stuart mentioned we need some more trips, so if you have any ideas, please email them through to committee@vfwdc.com

Raffle drawn

- First prize - Max - snatch strap
- Second Prize - Lucky Phil - Cleaning Cloths
- Third Prize - Andrew - Syphon hose

Members can advertise any four wheel drive or camping related items they wish to sell or buy.

Just email the editor, editor@vfwdc.com, with the following:

- 1. Description of the item
- 2. Price
- 3. Contact details
- 4. Photos (highly recommended)

FOR SALE: GU Patrol accessories

\$50, \$60

Ashley
0428 134 399

Kaymar GU Patrol wheel carrier spacer bracket:
Allows for larger diameter wheels such as 35's and incorporates a fixing for reversing light.

\$50

ARB GU Patrol dual battery tray

\$60



FOR SALE: Cruiser parts

See below

[Ken Beard](#)

6 x Mickey Thompson MTZ tyres 285/75/16: 4 x tyres 12.5mm, 2 x tyres 10.5mm tread depth
6 x Dynamic black steel rims suit 70 series v8 cruiser
\$1200 EC

0427 333 035

5 x 100 series (IFS) OE original factory steel rims 8x16 inches
\$150 EC

2 x snake racing wheel spacers 150/5
\$80 EC

2 x OE original equipment 100 series torsion bars
\$80 EC



FOR SALE: Esky, roof top bag, swag

See below

[Sally](#)

0412 464 129

Southern Cross Swag. \$900 Been seasoned, no leaks. Is only a year old. It has been used only 3 times. It is a nice comfy sturdy swag with lots of room. Queen size swag when set up: 1500x2300x950cm
Queen size swag when rolled up: 1600x400cm

Rhino Roof Top Bag. \$150 About 12 months old. Hardly used, in very good condition. It works well and keeps everything dry. Measurements: 1000x1200



FOR SALE: Free fire wood

FREE

[Gary](#)

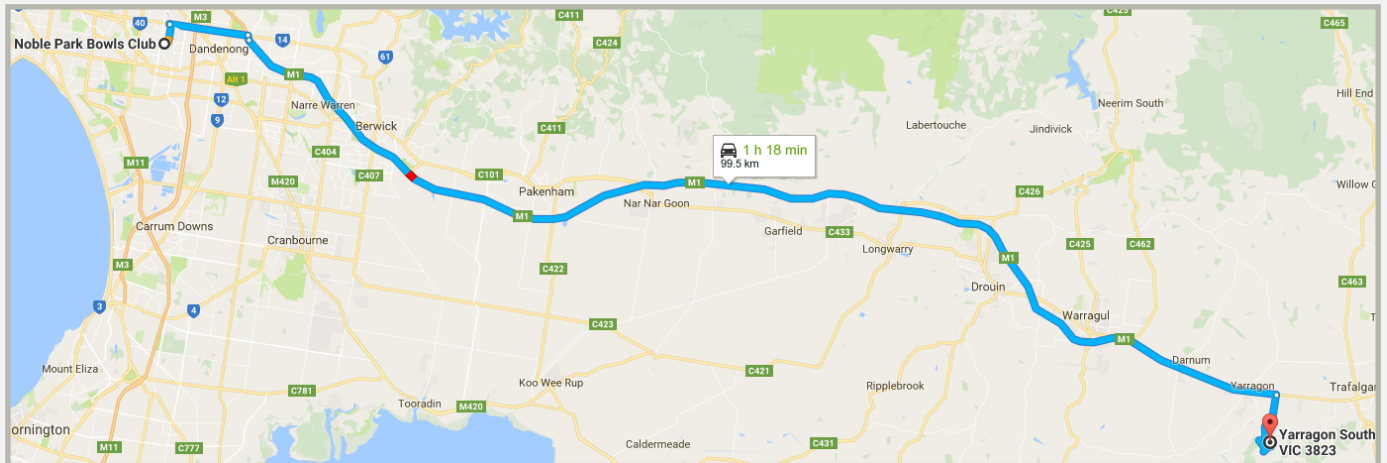
0408 093 529

Blackwood and Gum. Some dry, some are not.

Bring chainsaw and trailer.

I have trees coming down next week, and branches being trimmed also. There is wood on the ground also. Most of it needs cutting up and carting away. Current access is reasonably good.

Location: Yarragon South



FOR SALE: Samsung CLP-415NW Colour Printer

\$50

[Stuart](#)

0428539157

The club's now retired colour printer. Works perfectly.

See the [full specs here](#)



TREASURER'S REPORT

Bringing Four Wheel Drivers Together



Victorian Four Wheel Drive Club Inc
www.vfwdc.com



Treasurer's Report May 2017

<u>Cheque A/C`</u>	Opening Balance as at 01/05/2017	\$3,248.90
Add:	New Memberships	\$100.00
	Membership Renewals	\$90.00
	Raffle Ticket Sales	\$129.00
	Merchandise	\$79.00
	Total Monies In:	\$398.00
<u>Less:</u>	PO Box Hire	\$216.00
	Petty Cash	\$14.50
	Total Monies Out:	\$230.50
	Closing Balance as at 31/05/2017	\$3,416.40
<u>Term Deposit</u>	Opening Balance as at 01/05/2017	\$6,363.69
	Closing Balance as at 31/05/2017	\$6,363.69
<u>Petty Cash</u>	Opening Balance as at 01/04/2017	\$150.00
	Add: Cheque Account	\$14.50
	Less: Catering	-\$14.50
	Closing Balance as at 30/04/2017	\$150.00
	Consolidated Closing Cash Position	\$9,930.09

UPCOMING TRIPS

DESTINATION	Xmas in July - St Annes Winery 2017
LEADER/CONTACT NO.	NAME: David MOB: 0417 747 860
DATE	Saturday 8th and Sunday 9th July
MEETING PLACE / TIME	At St. Annes Winery from 12 mid-day onwards on the Satur- day: 64 Garrards Road, Myrniong VIC 3341
TRIP ACTIVITY DETAILS	<p>Twill be an easy relaxing weekend, camping at the winery itself. Come along, set up your camp - go to the cellar door, sample the wonderful variety of Wines and Ports and purchase your supplies for the weekend.</p> <p>The Venue will be arranging for a POP UP restaurant for the Satur- day LUNCH (we need to know numbers in advance please). The committee intend to supply the Saturday night dinner for our club on our huge BBQ.</p> <p>The Committee will also supply a cooked breakfast on the Satur- day morning (Bacon and Eggs). Numbers are needed prior to the weekend either by putting you names and passenger number down on the trip data form at a preceding club meeting - or by emailing me on delegate@vfwdc.com with your details. We need to know if you are coming for DINNER ONLY, or staying for breakfast as well. (I need someone from the club who would be interested in assist- ing with or arranging the food and/or cooking).</p> <p>Happy hour starts on Saturday as soon as you arrive and are set up, please bring plate(s) of goodies to share around for nibbles!!!!</p> <p>There is NO 4wding intended at all for the weekend (actually no driving at all until the next day as you head home), but for those who would like to get some 4wheeling done, there will be oppor- tunity to do so upon your departure on Sunday to head up through Wombat SF, I can certainly recommend to try the XL track which has some nice bog holes last time I drove through.</p> <p>The winery allowed us to have an awesome bon fire on last year, I expect that will have the same opportunity again this year.</p>
VEHICLE LIMITS	MINIMUM: 5 MAXIMUM: whole club
APPROX KMS MEETING PLACE TO DESTINATION	400km from Melbourne to Portland 1–100kms per day in sand
LAST AVAILABLE FUEL	
EQUIPMENT REQUIRED	Camping gear if staying overnight. Nibbleys for happy hour.
RADIO CHANNEL CB / UHF	UHF 12
Google Maps	See here

DESTINATION	Mt Skene Snow Trip (Easy Group)
LEADER/CONTACT NO.	NAME: Bruce MOB: 0400 425 296
DATE	Friday 14th to Sunday 16th July
MEETING PLACE / TIME	Yarra Glen Bakery Friday night Or make your own way to the campsite Friday night. Or Campsite Saturday Morning for 9am departure.
GRADE	WET: Hard DRY: It wont be
TRIP ACTIVITY DETAILS	Camping overnight around Jamieson area and heading up to Mt Skene to meet up with the other group coming from Lico-la. Please be Self Sufficient for Snow weather, camping, dinner, drinks, happy hour, etc. Full recovery gear will be required Front and rear recovery points are a must. Good AT Tyres Minimum Must be financial member of club prior to departure.
VEHICLE LIMITS	MINIMUM: 4 MAXIMUM: 8
APPROX KMS MEETING PLACE TO DESTINATION	<30 from camp to camp
LAST AVAILABLE FUEL	PETROL: Jamieson DIESEL: Jamieson
DISTANCE BETWEEN SUPPLIES	Not far—Jamieson
EQUIPMENT REQUIRED	FULL RECOVERY GEAR (Any questions see me at meeting) FRONT AND REAR RECOVERY POINTS UHF RADIO GOOD ALL TERRAIN TYRES WARM CLOTHES SPARE WARM CLOTHES CAMPING GEAR ETC CAMERA :) MORE TBA AT MEETING
MAPS REQUIRED	Rooftop maps - Woods Point Mt Skene map
RADIO CHANNEL CB / UHF	UHF 12
Google Maps	See here

DESTINATION	NOTE: TRIP IS FULL Mt Skene Snow Trip (Hard Group)
LEADER/CONTACT NO.	NAME: Sam MOB: 0414 503 874
DATE	Friday 14th to Sunday 16th July
MEETING PLACE / TIME	TBC
GRADE	WET: snow conditions
TRIP ACTIVITY DETAILS	Weekend trip to Mt Skene. Leaving Friday morning and re- turning Sunday. Trip activities meeting point will be an- nounced closer to trip. Will be going to Licola and staying at Mt Skene and staying at Crows Hut.
VEHICLE LIMITS	MINIMUM: MAXIMUM: 5
APPROX KMS MEETING PLACE TO DESTINATION	
LAST AVAILABLE FUEL	PETROL: Heyfield DIESEL: Heyfield
DISTANCE BETWEEN SUPPLIES	Approx 50kms
EQUIPMENT REQUIRED	Recovery gear & winches and snow chains if you have.
MAPS REQUIRED	Leader will have maps
RADIO CHANNEL CB / UHF	UHF 12
Google Maps	See here

DESTINATION	Cobaw State Forest
LEADER/CONTACT NO.	NAME: Steve Pitcher MOB: 0421 205 529
DATE	Sat 26/08/2017 - Sun 27/08/2017
MEETING PLACE / TIME	BP Service Station 937 Calder Freeway (Cnr Holden Rd), Calder Park (outbound side) for 9:30 am departure
GRADE	WET: Hard/Difficult (Double Black Diamond) DRY: Harder/More Difficult
TRIP ACTIVITY DETAILS	Explore Cobaw State Forrest. Attempt Alcorn Track first. Most tracks are poorly maintained, challenging and technical to drive. A spotter/passenger would be useful for this trip.
VEHICLE LIMITS	MINIMUM: 2 MAXIMUM: 6
APPROX KMS MEETING PLACE TO DESTINATION	70km
LAST AVAILABLE FUEL	PETROL: BP Calder Park DIESEL: BP Calder Park
DISTANCE BETWEEN SUPPLIES	Approx 70kms
EQUIPMENT REQUIRED	Quality AT or MT tyres with good vehicle clearance and re- covery points (F&R), full recovery gear, winches an ad- vantage. Camping overnight - must be self-sufficient.
MAPS REQUIRED	Rooftop's Cowbaw State Forrest
RADIO CHANNEL CB / UHF	UHF 12
Google Maps	See here

DESTINATION	Beachport / Robe - 2017
LEADER/CONTACT NO.	NAME: David MOB: 0417 747 860
DATE	Melbourne Cup Weekend 2017 Friday 3rd to Tuesday 7th (longer if you wish)
MEETING PLACE / TIME	TBA - Depends on who is coming, and respective departure times
GRADE	WET: Medium DRY: harder if the sand if Dry.
TRIP ACTIVITY DETAILS	<p>I plan to leave very early on the Friday morning from Berwick at approx. 6am to avoid the worst of the peak morning traffic, setting up camp early afternoon.</p> <p>Hopefully arriving to set up at the caravan park in Beachport, and then spend family time on the beach (sunning, fishing, swimming) with opportunities for group drives up the beach or for individual family activities whenever and however you want.</p> <p>BIG Sunday Roast (if we can have the camp fire). If we are lucky the fire ban doesn't start until after Cup Weekend. But we got caught out last year, so no fire.</p> <p>Intending to pack up on the Tuesday morning and head back to Melbourne. Some members usually stay the whole week.</p>
VEHICLE LIMITS	MINIMUM: 1 MAXIMUM: 10 +
APPROX KMS MEETING PLACE TO DESTINATION	Approx. 550km to Beachport from Melbourne CBD
LAST AVAILABLE FUEL	PETROL: Every major town DIESEL: Every major town
DISTANCE BETWEEN SUPPLIES	Every major town
EQUIPMENT REQUIRED	All Recover gear - Max Trax if you have them Self Sufficient for all camping gear (in a caravan park) Sand Flag
MAPS REQUIRED	Normal GPS to get to Beachport Beach track maps are available at Beachport
RADIO CHANNEL CB / UHF	UHF 12
Google Maps	See here

MARYSVILLE DAY TRIP

20th May
by Ly



Members attended:

Ly	80 Landcruiser
Joe & guest	Prado
Stuart & Tim	75 Landcruiser
Steve & wife	100 Landcruiser
Norm & wife	Ranger
Brett & Nicky	100 Landcruiser
Callum	Ranger
Ben	Triton
Max & family	GQ Patrol



Arrived at the Marysville Bakery to find Steve and his wife already eating breakfast. Slowly more members arrived and some waited outside at the carpark thinking we haven't arrived yet. If only they saw the cars parked around the corner...



We finally got going and convoyed up Morris Road(?) to air our tyres down and then hit the tracks. It was a cruisey scenic track with big hills to climb up and down.

For morning tea we stopped at Stockman's Reward before traversing Cornhill Track. There was three paths to take. Left was chicken track, right was a challenge but doable. Middle path was difficult. Tim had a few unsuccessful attempts until he put the rear lockers in.

Steve was next and his shiny Landcruiser got up the right path fine.





Up next was me. Something must have shortcircuited in my head, and I called out over the radio saying I want to try the middle path.

Put in both front and rear lockers and approached the middle path. I immediately saw it was very rocky and after first attempt I got stuck. I reversed out with Stuart saying I'll need to put a bit of momentum to get through.

Well the next attempt I got stuck at a different spot... then seeing and feeling the front left tyre suddenly lifting in the air. The cabin rocked to the right and was leaning there. My heart sank and I said over the radio along the lines of "I'm going to flip over".

Steve and Stuart rushed down to my aid and pushed down on the front left of my car to get the wheel on the ground. I sat there with my right foot firmly on the brakes and winded down the windows for instructions. While the members were scrambling up and down to assess the situation, a few things were going in my mind in no order:

1. Lucky my girlfriend didn't come today. But if she did, she could have weighed down the car and wouldn't be in this situation (not true!)
2. Write off—I always wanted a new car
3. Why did I just try to adjust my seat forward when gravity is pulling it back
4. Do I put the transmission in park, reverse or drive?

Finally we had a solution that got me out of this mess and back down. After a few breaths, I happily took the chicken track and waited up top.

After everyone made it up, we had lunch where three motorbikers arrived through. When we left, they were spotted 200m ahead with one of them trying to push his massive bike up the hill.

We left them and continued on. We arrived at a fork where chicken track on the left and 'fun' path on the right. With my near-death fresh in my mind I chose the chicken track up!

At the Matlock Power station, we stopped for a group photo in the chilly conditions. Joe depart-



ed shortly and headed back to Melbourne.

We continued on to Spud Track where everyone got into low-first for some serious steep down hill descent. Right after the crawl was a small river crossing. Max had to wait before he tried crossing it as his brakes were smoking from the hill descent.

It was near 5pm that we aired up at the Silvertop Picnic Area near the Thomson Dam. Some of us had dinner at the Erica Hotel - just don't order a lemon-lime bitter there!



It's a boy!

The club would like to congratulate Mandie and Scott Lehmann on their first addition to their family. Lucas James arrived on the 14/06/17 at a healthy 2.87kg. We can't wait to see the newest club member on his first 4x4 trip!



COMMITTEE DUTIES

As it is coming close to the time for the Annual General Meeting (in August), the committee has decided to add the basic descriptions of the duties accepted from the Executive Committee positions.

President

- The Presidents role is a voted Committee position and it is the Presidents responsibility to be fully versed with the Club Rules
- Attendance of general meetings making sure meetings are held in accordance with the requirements as specified in the Constitution
- Draw up an agenda for General Meetings and ensure meeting is run in a structured manor.
- Lead the meeting through the agenda, keeping discussion relevant, decision making clear and encouraging member participation when required
- Appoint general committee roles and delegate duties to the committee members
- Make sure Committee Meetings are held in accordance with the requirements as specified in the Club Rules
- Draw up an agenda for Committee Meetings and ensure meeting is run in a structured manor
- Write monthly Presidents report for the newsletter to report relevant information to members
- Attend Four Wheel Drive Victoria president meetings when required
- Oversee and assist in resolving any members disagreements
- Welcoming new members or visitors at general meetings

Immediate Past President

- This is an office bearers position and requires the incumbent to attend all General Meetings and occasional other meetings.
- The incumbent in this position, as it is not an elected position, does not hold any portfolios.
- The incumbent is to be a source of historical advice and information to the newly elected Executive Committee.
- The position has full voting rights similar to those of the elected Committee members.

Vice President

- The Vice Presidents role is a voted Committee position and it is the Vice Presidents responsibility to be fully versed with the Club Rules.
- To convene and run orderly meetings in accordance to the Clubs Constitution in the event of the President is absent
- To organise guest speakers for each meeting and be responsible for providing the necessary support, assistance and fellowship to ensure that their presentation is of the highest quality and they leave our meeting with a deep respect for the organisation they have just visited. Furthermore, to introduce those guest speakers to the meeting and move an effective vote of thanks for their presentation.
- Assist in all necessary aspects of administration of the Club 20 Official Newsletter of the Victorian Four Wheel Drive Club Inc

Secretary's Duties

- The Secretary's role is a voted Committee position and it is the Secretary's responsibility to be fully versed with the Club Rules.
- Collect the club mail from the club PO Box (778) at Dandenong Plaza Shopping Centre prior to the General Meeting.
- Attend the General Meeting ensuring that The Attendance, Apologies and Visitors books are available for members / visitors to sign in
- Take the minutes of the General Meeting
- Present the incoming and outgoing correspondence at the General Meeting
- Type up the minutes noting number of attendees, apologies and visitors
- Attend the committee meeting
- File correspondence in and minutes of the general meeting
- Attend to any outgoing correspondence as determined by the committee
- Ensure new member kits are up to date and available as required
- Maintain the membership list
- Manage membership cards for current year ensuring that they are signed
- Attend to annual duties, fill out the Committee Details and Membership numbers and hand to the Treasurer to return to the Association with payment

Treasurer

- The Treasurer's role is a voted Committee position and it is the Treasurer's responsibility to be fully versed with the Club Rules.
- To receive all new member application, and member renewal forms and monies and issue receipts Deposit all monies received into club bank account (from membership fees, club raffles, sales of merchandise etc.
- Keep a record of the accounts—which can be made available by request of any club member
- Prepare a monthly financial status report for the General Meetings
- Prepare the AGM report with full annual financials, which will also include president and trip coordinators reports.

Trip Coordinator

- The Trip coordinator is appointed by the committee from voted General Committee members
- Ensure attendance to each Club General Meeting fully prepared with relevant information.
- If unable to attend it is the Trip Coordinators duty to ensure another committee member has the Trip folder with the up to date information for the Club Meeting
- Ensure attendance to all Club Committee Meetings
- Be up to date with the Trip Leaders Guidelines as specified by the Adventure Activity Standards and FWDV (copies are in the front of the binder)
- Ensure all trip information is correctly recorded in the Trips binder
- Ensure the Trip Information Forms are up to date for each meeting.
- Ensure copies of other relevant forms are available if or when needed (Track survey reports, Accident Survey Form, Trip Incident form, Personal Information forms, Trip rating information)
- Ensure all TDF (Trip Data Forms) are filled in correctly and a copy is passed onto the Editor
- Liaise with the Editor and follow up any trip reports that haven't been submitted

Association Representative

- The Association Representative is appointed by the committee from voted General Committee members
- To attend all Association meetings with the President, and to report back to committee and also the General meetings with all items pertaining to the Victorian Four Wheel Drive Association.

Editor

- The Editor is appointed by the committee from voted General Committee members
- Maintain club newsletter and have it ready for publication before the general meeting each month.

General Committee

- Up to 5 General Committee positions available and are voted Committee positions.
- General Committee members may be appointed to positions as outline above.
- General Committee members not given a specific portfolio support the committee as needed.

Web Manager

- The Web Manager is a support position appointed by the committee.
- Maintain the club website, email mailboxes and mailing lists.

Merchandise Manager

- The Merchandise Manager is a support position appointed by the committee.
- Maintain club merchandise stock and replenish as necessary
- Make merchandise available to club members at meetings

VICTORIAN FOUR WHEEL DRIVE CLUB INC

Nomination for Election to the Committee of Management – 2017/2018

I.....Signed:.....

Nominate.....for the position of

.....

I.....Signed:.....

Second the nomination for election to the Committee of Management.

.....

I.....Signed:

Of.....

Hereby accept the nomination for election to the Committee of Management
of the Victorian Four Wheel Drive Club Inc for the position of

.....

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VICTORIAN FOUR WHEEL DRIVE CLUB INC

Nomination for Election to the Committee of Management – 2017/2018

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